



## WEB ADVERTISING SPACE AGREEMENT

The **Texas Society of Professional Engineers** is hereby authorized to insert our advertisement on the TSPE "Employment Ads" web page according to the terms and conditions listed on the TSPE Rate Sheet.

Advertiser: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Are you a member of TSPE?**  No  Yes Member Name: \_\_\_\_\_

Ad duration:  One Month  Two Months  OTHER: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Title of advertisement (*phrase to be used for reference*): \_\_\_\_\_

**Special Instructions:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

*If advertisement is placed by ad agency, please complete the following **additional** information:*

Agency: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

AUTHORIZED AGENCY SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### TSPE OFFICE USE ONLY:

**PR/C Dept:**

Total invoice amount: \$ \_\_\_\_\_ Date Invoice To Be Sent: \_\_\_\_\_

**ACCTG Dept:**

Date invoice mailed: \_\_\_\_\_

**(Provide copy of invoice to PR/C)**

Date payment received: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_

**(Provide copy of check to PR/C)**

Follow-up required: \_\_\_\_\_